

## Request for Initial Gateway Determination

### Instructions to Users

When forwarding a planning proposal to the Minister under section 56(1), the relevant planning authority must provide the information specified on this form. This form and the required information should be sent to your local Regional Office.

### Relevant Planning Authority Details

**Name of Relevant Planning Authority:** Narromine Shire Council

**Contact Person:** Kylie Rowe, Manager Planning, Narromine Shire Council

**Contact Phone Number and Email Address:** (02) 6889 9950; krowe@narromine.nsw.gov.au

### Planning Proposal Details

1. **LAND INVOLVED** (If relevant - e.g. Street Address and Lot and Deposited Plan):  
**Attached/Completed** ✓
2. **MAPS** (If applicable - electronic and hard copy) ✓
  - Location map showing the land affected by the proposed draft plan in the context of the LGA (tagged 'location map').
  - Existing zoning map showing the existing zoning of the site and surrounding land and proposed zoning change for the site/s (tagged 'comparative existing/proposed zoning') -
3. **PHOTOS and other visual material (if applicable)** ✓
  - Aerial photos of land affected by the Planning Proposal
  - Photos of land involved and surrounding land uses
4. **COMPLETE PLANNING PROPOSAL** (electronic and hard copy) ✓
  - All matters to be addressed in a planning proposal – including Director-General's requirements for the justification of all planning proposals (other than those that solely reclassify public land) in accordance with a 'Guide to preparing a planning proposal' are completed prior to forwarding to the Regional Office in the first instance. See attached pro-forma.
5. **PLANNING PROPOSAL HAS BEEN SUPPORTED BY COUNCIL** ✓
  - Council has considered the written planning proposal before it is sent to the Department of Planning.
  - Attached is Council's resolution to send the written planning proposal to the Department of Planning.



Signed for and on behalf of the Relevant Planning Authority

5/08/14

DATE: DD/MM/YY

## **ATTACHMENT 4 – EVALUATION CRITERIA FOR THE DELEGATION OF PLAN MAKING FUNCTIONS**

### **Checklist for the review of a request for delegation of plan making functions to councils**

**Local Government Area:**Narromine Shire Council

**Name of draft LEP:**Planning Proposals 02/2014 (amend minimum lot size in R5) and 03/2014 (Intensive Plant Agriculture)

**Address of Land (if applicable):**  
**02/2014:** all land zoned R5 in the LGA  
**03/2014:** all land zoned RU1 in the LGA

**Intent of draft LEP:** 02/2014: amend an anomaly in the LEP maps to show the minimum lot size for the erection of a dwelling in the R5 zone as 3.5 hectares rather than 3,500 square metres.  
03/2014: Introduce standard clauses into the LEP which permit intensive plant agriculture in the RU1 zone.

**Additional Supporting Points/Information:** Council report for both proposals and resolutions  
Planning proposals 02 & 03/2014  
Associated mapping  
Attachment 4 - Evaluation criteria for delegation of plan making functions  
Request for initial gateway determination

| <b>Evaluation criteria for the issuing of an Authorisation</b><br><br><b>(Note: where the matter is identified as relevant and the requirement has not been met, council is attach information to explain why the matter has not been addressed)</b> | Council response |              | Department assessment |           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------|-----------------------|-----------|
|                                                                                                                                                                                                                                                      | Y/N              | Not relevant | Agree                 | Not agree |
| Is the planning proposal consistent with the Standard Instrument Order, 2006?                                                                                                                                                                        | Y                |              |                       |           |
| Does the planning proposal contain an adequate explanation of the intent, objectives, and intended outcome of the proposed amendment?                                                                                                                | Y                |              |                       |           |
| Are appropriate maps included to identify the location of the site and the intent of the amendment?                                                                                                                                                  |                  | X            |                       |           |
| Does the planning proposal contain details related to proposed consultation?                                                                                                                                                                         | Y                |              |                       |           |
| Is the planning proposal compatible with an endorsed regional or sub-regional planning strategy or a local strategy endorsed by the Director-General?                                                                                                | Y                |              |                       |           |
| Does the planning proposal adequately address any consistency with all relevant S117 Planning Directions?                                                                                                                                            | Y                |              |                       |           |
| Is the planning proposal consistent with all relevant State Environmental Planning Policies (SEPPs)?                                                                                                                                                 | Y                |              |                       |           |
| <b>Minor Mapping Error Amendments</b>                                                                                                                                                                                                                | Y/N              |              |                       |           |
| Does the planning proposal seek to address a minor mapping error and contain all appropriate maps that clearly identify the error and the manner in which the error will be addressed?                                                               | Y - for 02/2014  |              |                       |           |
| <b>Heritage LEPs</b>                                                                                                                                                                                                                                 | Y/N              |              |                       |           |
| Does the planning proposal seek to add or remove a local heritage item and is it supported by a strategy/study endorsed by the Heritage Office?                                                                                                      | N                |              |                       |           |
| Does the planning proposal include another form of endorsement or support from the Heritage Office if there is no supporting strategy/study?                                                                                                         |                  | X            |                       |           |
| Does the planning proposal potentially impact on an item of State Heritage Significance and if so, have the views of the Heritage Office been obtained?                                                                                              | N                |              |                       |           |

| <b>Reclassifications</b>                                                                                                                                                                                                                                                         | <b>Y/N</b>                                |   |   |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---|---|--|
| Is there an associated spot rezoning with the reclassification?                                                                                                                                                                                                                  | N                                         |   | ✓ |  |
| If yes to the above, is the rezoning consistent with an endorsed Plan of Management (POM) or strategy?                                                                                                                                                                           |                                           | X | ✓ |  |
| Is the planning proposal proposed to rectify an anomaly in a classification?                                                                                                                                                                                                     | N                                         |   | ✓ |  |
| Will the planning proposal be consistent with an adopted POM or other strategy related to the site?                                                                                                                                                                              |                                           | X | ✓ |  |
| Will the draft LEP discharge any interests in public land under section 30 of the Local Government Act, 1993?                                                                                                                                                                    | N                                         |   | ✓ |  |
| If so, has council identified all interests; whether any rights or interests will be extinguished; any trusts and covenants relevant to the site; and, included a copy of the title with the planning proposal?                                                                  |                                           | X | ✓ |  |
| Has the council identified that it will exhibit the planning proposal in accordance with the department's Practice Note (PN 09-003) Classification and reclassification of public land through a local environmental plan and Best Practice Guideline for LEPs and Council Land? |                                           | X | ✓ |  |
| Has council acknowledged in its planning proposal that a Public Hearing will be required and agreed to hold one as part of its documentation?                                                                                                                                    | Y - only if requested or deemed necessary |   | ✓ |  |
| <b>Spot Rezoning</b>                                                                                                                                                                                                                                                             | <b>Y/N</b>                                |   |   |  |
| Will the proposal result in a loss of development potential for the site (ie reduced FSR or building height) that is not supported by an endorsed strategy?                                                                                                                      | N                                         |   | ✓ |  |
| Is the rezoning intended to address an anomaly that has been identified following the conversion of a principal LEP into a Standard Instrument LEP format?                                                                                                                       | Y - for 02/2014                           |   | ✓ |  |
| Will the planning proposal deal with a previously deferred matter in an existing LEP and if so, does it provide enough information to explain how the issue that lead to the deferral has been addressed?                                                                        | N                                         |   | ✓ |  |
| If yes, does the planning proposal contain sufficient documented justification to enable the matter to proceed?                                                                                                                                                                  |                                           | X | ✓ |  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |  |                                                                                     |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|-------------------------------------------------------------------------------------|--|
| Does the planning proposal create an exception to a mapped development standard?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | N                                             |  |  |  |
| <b>Section 73A matters</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |  |                                                                                     |  |
| <p>Does the proposed instrument</p> <p>a. correct an obvious error in the principal instrument consisting of a misdescription, the inconsistent numbering of provisions, a wrong cross-reference, a spelling error, a grammatical mistake, the insertion of obviously missing words, the removal of obviously unnecessary words or a formatting error?;</p> <p>b. address matters in the principal instrument that are of a consequential, transitional, machinery or other minor nature?; or</p> <p>c. deal with matters that do not warrant compliance with the conditions precedent for the making of the instrument because they will not have any significant adverse impact on the environment or adjoining land?</p> <p>(NOTE – the Minister (or Delegate) will need to form an Opinion under section 73(A)(1)(c) of the Act in order for a matter in this category to proceed).</p> | Y - for 02/2014, it corrects a mapping error. |  |  |  |

#### NOTES

- Where a council responds 'yes' or can demonstrate that the matter is 'not relevant', in most cases, the planning proposal will routinely be delegated to council to finalise as a matter of local planning significance.
- Endorsed strategy means a regional strategy, sub-regional strategy, or any other local strategic planning document that is endorsed by the Director-General of the department.